**Nomination Letter**

From

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Head of the the institution / Head of the Department)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Address)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_([Click here](https://irins.org/irins/irins_outreach) to know the name of the nodal officer)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Address)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Subject: Nomination to attend one-day outreach programme on “**IRINS and INFLIBNET Services for Scholarly Communities”**

Sir,

This letter is a reference to the subject cited above. I nominate Mr/Ms/Mrs\_\_\_\_\_\_\_\_\_\_\_(Name of the person),\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Designation), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Name of the Institute) for the one-day outreach program on “**IRINS and INFLIBNET Services for Scholarly Communities”** which is scheduled on \_\_\_\_\_\_\_\_\_\_\_\_\_\_(Date) at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Name of the host Institute )

With Regards

(Signature)

(Name)

Place:

Date: